

## Appendix to FPP 421.0

Extra income includes wages, salaries, fees or payments for professional or consulting services rendered to any public agency in Arkansas other than the salary received from the University of Arkansas on a regular basis.

Examples of extra income include payment for adjunct teaching at another campus or services rendered to another state agency in Arkansas. Income earned for work performed for public agencies outside of Arkansas does not need to be reported for this disclosure process.

### Examples of compensation from the University of Arkansas

<b>Employee Example</b>	<b>Do you need to submit a disclosure for this extra income disclosure process?</b>
A faculty member who teaches a course in the summer or intersession terms or teaches an overload course in the academic year at the University of Arkansas, Fayetteville.	No. Faculty members do not submit an extra income disclosure for courses taught on our campus.
A 9-month faculty member who earns summer research pay or summer service pay at the University of Arkansas, Fayetteville.	No. Faculty earning these types of pay do not need to submit a disclosure for summer research or service on our campus.
A faculty member with an administrative role at the university (ex: director/associate director or department chair/head of a program or department).	No. Faculty members with an administrative role in connection to their regular appointment as a faculty member are not required to submit a disclosure for the income related to those responsibilities.
A faculty member who earns extra compensation for executive education, non-credit instruction, or extra service during their appointment period in an area related to their regular faculty role.	No. Faculty members do not need to submit a disclosure for this type of compensation.
A faculty member earns compensation for a role not related to their faculty role (i.e., running the scoreboard at a UREC game).	Yes. This compensation is required to be disclosed.
A staff or faculty member who is taking on an interim appointment that provides income over their current salary.	No. Interim appointments paid as regular salary are not classified as extra income and employees do not need to submit a disclosure.

A staff member takes on additional work responsibilities relating to their position within their unit and earns extra compensation.

No. This type of extra compensation does not require a disclosure.

A staff member who also works at another department at the University of Arkansas, Fayetteville. (ex: working in Enrollment Services full-time and a second position working at the athletic ticket office for games)

Yes. Provided the employee's regular appointment is not split between departments, a disclosure would be required if the income from the second position exceeded \$500 for the reporting period.

A staff member teaches a credit course not connected with their regular job duties

Yes. This type of compensation requires disclosure.

A faculty or staff member who has been paid over \$500 during the reporting period by a campus in the U of A System that is not Fayetteville or by another public agency in the state of Arkansas. This could include services for teaching courses or consulting.

Yes. Employees are required to disclose any income over \$500 from a single public agency in the state of Arkansas.