## FAYETTEVILLE POLICIES AND PROCEDURES

## **Payroll Deductions**

University deductions or authorized salary reductions from employees' paychecks will be permitted only for the following purposes:

State and federal taxes, including

- federal income withholding tax
- Arkansas state income withholding tax
- employee portion of federal OASDI tax
- employee portion of federal Medicare tax

• any other state, federal, or local taxes specifically authorized or required by law Benefits premiums, including

- employee portion of medical insurance premiums
- o accidental death and dismemberment insurance premiums
- optional life insurance premiums
- optional long-term disability insurance premiums
- Section 125 cafeteria plan deductions for medical and child care expenses
- employee contributions to Board-approved retirement plan(s)
- employee portion of other University insurance plans
- other University-sponsored optional insurance or benefit plan premiums

University-related deductions, including

- o amounts due the University of Arkansas
- University parking permit fees
- contributions to the University of Arkansas annual fund or to other U of A Foundation funds

Court-ordered garnishments

Other deductions permitted by Arkansas law (§ 19-4-1602), including

- contributions to the United Way\*
- o payments to the UARK Credit Union
- Arkansas State Employee Association, Inc. (ASEA) dues, when requested in writing by the employee
- Fraternal Order of Police, Arkansas State Police Association, and Central Arkansas State Troopers Coalition dues, when requested in writing
- o Arkansas Rehabilitation Association dues, when requested in writing
- o union dues, when requested in writing by the employee
- o other purposes specifically authorized by Arkansas law

\*The minimum contribution that will be deducted is one dollar (\$1.00) per month

November 5, 2003 October 31, 2001