

Tuition and Fee Adjustment Policy for Official Withdrawal

The tuition and fee adjustment dates are determined by the Treasurer's Office. All official withdrawal tuition and fee adjustment dates will be published and made available after the Academic Calendar is approved for a term.

This policy change is a result of the U.S. Department of Education requirement that all institutions return the unearned portion of Title IV federal student aid through 60% of the semester. This requirement only applies to students who withdraw from all University classes, not to students who only drop a class.

In addition, this policy change is an incentive for students to finalize their schedule before classes begin, thus allowing others the opportunity to register for those same classes. It will also allow the University to schedule classes more effectively.

Deans and Department Heads should encourage all professors and instructors to publish syllabi for all courses taught in their departments, allowing students the opportunity to preview those classes (books required, number of tests and exams, number of papers required) and make an informed decision before the start of the semester.

Official Withdrawal

Students who withdraw from the University of Arkansas are entitled to the following adjustment, less an *Administrative Withdrawal Fee of \$45.00*. This fee is charged only during the adjustment period. All withdrawals presented before the first day of classes or after the last day of the adjustment period will not be charged *the Administrative Withdrawal Fee of \$45.00*.

***Fall and Spring Semesters:**

100% adjustment before the first day of the semester

90% adjustment of tuition and fees through the first 10% of days in the session

80% adjustment of tuition and fees through the second 10% of days in the session

70% adjustment of tuition and fees through the third 10% of days in the session

60% adjustment of tuition and fees through the fourth 10% of days in the session

50% adjustment of tuition and fees through the fifth 10% of days in the session

40% adjustment of tuition and fees through the sixth 10% of days in the session

** Includes weekends and holidays*

***Summer Sessions:**

100% adjustment before the first day of the session

90% adjustment of tuition and fees through the first 10% of days in the session

80% adjustment of tuition and fees through the second 10% of days in the session

70% adjustment of tuition and fees through the third 10% of days in the session

60% adjustment of tuition and fees through the fourth 10% of days in the session

50% adjustment of tuition and fees through the fifth 10% of days in the session

40% adjustment of tuition and fees through the sixth 10% of days in the session

** Includes weekends and holidays*

Operations Management program follows the summer session withdrawal policy throughout the academic year.

Revised July, 2009

Revised December, 2002

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